



Camp Up with People
Position Description

Title: Music Coordinator
Reports to: Production Manager and Camp Director
Starting Date: June 26, 2011

Core Responsibilities:

The Music Coordinator works closely with the Production Team overseeing all aspects of Camp Up with People's musical production. They will also help manage music selection while helping to develop, train, mentor and teach all participants making sure a standard of excellence is set at all times. They will also oversee and help facilitate workshops while developing the overall quality of the show. The Music Coordinator must be able to:

- Act as a coach, role model and mentor in the campers' learning.
- Maintain a safe and respectful multicultural learning environment.
- Be adaptable and flexible in a fast paced, constantly changing environment.
- Develop and foster a community amongst the group that allows for a transformative experience for campers.
- Attend to participant needs, counseling and feedback.
- Work with all camp staff to ensure the successful implementation of the entire Camp UWP program by participating in a variety of program components.

Specialized Responsibilities:

- Within the Production Team, maintain the artistic vision and quality of the Camp UWP Show.
- Manage and maintain all vocal and instrumental musical elements of the Up with People Show, including solo and ensemble vocal performance, instrumental augmentation when appropriate and assist with general sound reinforcement.
- Facilitate the training and preparation of campers for using music as a cultural exchange method to ensure a quality experience for all.
- In collaboration with the Production Team, ensure the overall success of the Camp UWP Show through workshops, rehearsals and evaluation of the performance, including new show elements and country transitions.
- In collaboration with the Camp Production Team and Up with People Choreographer, ensure the overall success of the Camp UWP Show through workshops, rehearsals and evaluation of the performance.
- Perform in the show with superior skill and professionalism.
- Nurture and inspire the creative potential of all participants and educate them through the Camp UWP Performing Arts activities.
- Work with and share responsibilities with the Production Team.

Qualifications:

Essential

- Significant experience with teaching vocal music.
- Ability to understand rhythm instruments and support instrumentalists when needed.

- Significant experience with directing, rehearsal planning/facilitation.
- Keyboard skills sufficient to teach vocal music.
- Ability to manage ambiguous situations and openness to new and complex circumstances.
- Ability to work successfully with people in diverse and international team environments.
- Highly reliable and able to balance a broad perspective as well as attention to detail.
- Have a level of verbal and written English skills to be able to effectively correspond as well as present information to an international audience of fellow staff, campers and the general public.

Preferred

- Experience in the facilitation of experiential education programs for young people.
- Lived or worked in a foreign country.
- Basic skills and knowledge to work with Microsoft Windows software (Word, Excel, Power Point and Outlook).
- Second language skills.
- Strong organizational skills.

Notes:

- This job description is not intended to be an exhaustive list of all duties, responsibilities or qualifications associated with the job.
- Staff members will be appraised on an ongoing basis and held accountable for all job duties.

Application Procedure:

To apply for this position, please download and complete an [Application](#), and scan and e-mail to: Contact@CampUpwithPeople.org or Fax to: 540-896-5455. In the "Subject" line put your name and the position for which you're applying. Applicants will be reviewed beginning December 15, 2010.

Camp Up with People is an Equal Opportunity Employer