



Job Title

Summer Camp Counselor

Job Summary

A summer camp counselor works under the direction of a Production or Program Manager, and the Camp Director; participates in all staff training and meetings; establishes a rapport with campers and parents; supervises all aspects of a camper's day; coordinates camp safety programs; serves as a role model for campers; supports campers in all aspects; serves as an instructor in a specific program area; submits all required reports; and assists with any camp maintenance when appropriate.

Job Duties and Responsibilities

1. Participates in all staff trainings and meetings; prepares for and arrives on time for all meetings and scheduled activities; shows respect to others; supports other staff members.
2. Establishes a rapport with campers and parents; maintains good public relations; learns the likes and dislikes of each camper; appreciates the diversity and uniqueness of each camper; identifies camper needs; helps youth to recognize their potential and grow as individuals.
3. Supervises all aspects of the camper's day; maintains constant supervision of campers; responsible for keeping campers and group on schedule; develops, executes, and leads group specialty activities with campers; assists campers in planning participation in special events and group activities.
4. Coordinates camp safety programs; instructs campers on the policies of camp and the details of emergency procedures such as a fire drill, carries out established role for enforcing camp safety regulations and the supervision of camper health; maintains safety as a primary focus in all activities.
5. Serves as a role model for campers; encourages respect for personal property, camp equipment, and facilities; provides examples of positive behavior through cleanliness, punctuality, sharing clean-up and chores, sportsmanship, and table manners.
6. Supports campers in all aspects, helps campers to establish and achieve goals for their experience; promotes a safe environment where individuals will feel comfortable challenging themselves to their perceived limits; recognizes and responds to opportunities for problem solving within the group; develops opportunities for interaction between campers and staff; provides opportunities for discussion of individual or group problems or concerns.
7. Serves as an instructor for a specific program specialty area, such as performing arts, including choreography, cast movement, vocal or band instruction or education.
8. Submits all required reports such as parent letters.
9. Assists with any camp maintenance when appropriate; responsible for cleaning, maintenance and proper storage of equipment.
10. Performs other duties as assigned.

Job Requirements

1. Ability to apply basic principles and techniques of supervision of youth.
 - Knowledge of principles and techniques of supervision of youth.
 - Ability to plan and organize the activities of campers.
 - Ability to express ideas and communicate safety regulations and emergency procedures to campers.
 - Ability to modify behavior to effectively deal with all types of situations.

- Ability to identify and to respond to environmental hazards related to some activities.
 - Ability to observe camper behavior, determine appropriateness, enforce safety procedures, and apply appropriate behavior management techniques.
2. Meet physical demands of the position.
 - Abilities to consistently walk around camp, bending, reaching, crawling, climbing, or any other activities necessary to job functions.
 - Ability to lift and belay participants in many activities (lift up to 50 lbs.)
 - Ability to serve as a visual and auditory guide to participants through a variety of activities.
 3. Desire to work with children.
 4. Desire to work with a diverse group of participants.
 5. Ability to plan, create, and carry out daily and special programs.
 6. Work in an outdoor environment.
 7. High level of energy and enthusiasm.
 8. First Aid and CPR certifications, desired.

Minimum Qualifications

1. Individuals must be at least 18 years old and must have completed one year of college in accordance with American Camping Association standards, or completed the Camp Horizons CIT Program successfully.